

Minutes of the IQAC meeting held on 10/10/2014 at the IQAC office at 12.30 p.m

Members present in the meeting were

1. Chairperson: Dr. Jogesh Kakati, Principal, Rangia College.
2. Dr. Debraj Sarma.
3. Mr. Dinesh Lahkar
4. Mrs. Mamata Lahkar.
5. Mrs. Madhurima Das.
6. Mr. Dilip Kumar Deka.
7. Dr. Ibrahim Ali.
8. Dr. Leena Bordoloi Baruah.
9. Mr. Ramesh Ch. Narzary.
10. Mr. Jogendra Prasad Sharma.

Resolutions were

1. The committee constitutes a committee to prepare the project for the institution as per the guideline of the UGC letter No. F.1-11/2013/(GDA Policy/RO) dated 30th July 2014. The members of the committee were Dr. Debraj Sarma, Dr. Leena Bordoloi, Dr. Hitesh Barman, Mrs. Manjushree Devi, Mr. Jogendra Prasad Sarma, and Dr. Monoj Kr. Sinha (Co-ordinator IQAC).
2. Coordinator IQAC will submit the Annual Report of the institution to the Gauhati University for the year 2013-14.
3. Departments and cells are requested to submit their half-yearly Departmental Reports for the AQAR to be submitted in the last part of December 2014.
4. Logbooks supplied by the office are to continue and submitted to the office at the end of each month.
5. Faculty members are requested to use ICT facilities in the classroom available for the benefit of the students.
6. The meeting express satisfaction for the computerized admission process by the college which will help to develop the database of the students

At the end of the meeting coordinator thanks all the members for the valuable suggestions

With regards



(Monoj Kr Singha)
Coordinator, IQAC

MINUTES OF THE IQAC MEETING

Meeting of the IQAC held on 24th February , 2015 at Conference Hall
Rangia College, Rangia

On 24th February 2015 a meeting of the IQAC was held to discuss the following agenda.

Members present in the meeting:

1. Chairperson: Dr. Jogesh Kakati, Principal, Rangia College.
2. Mr. Jogendra Prasad Sharma, Sr. Assistant.
3. Dr. Debraj Sarma, Associate Professor, Department of Geography.
4. Mr. Dinesh Lahkar, Associate Professor, Department of Economic.
5. Dr. Hemendra Sarma, Associate Professor, Department of Mathematics.
6. Mr. Dilip Kumar Deka, Assistant Professor, Department of Management.
7. Dr. Leena Bordoloi Baruah, Associate Professor, Department of English.
8. Mr. Ramesh Ch. Narzary, Assistant Professor, Department of Bodo.
9. Ms Majushree Devi, Librarian, Rangia College.
10. Mr. Piku Kumar, General Secretary, RCSU.

Agenda of the meeting

- a) Next NAAC visit
- b) Planning for the session 2015-16
- c) Academic discussion
- d) Any other important matter.

The meeting was chaired by Principal Dr. Jogesh Kakati. He welcomed all the members of the IQAC present in the meeting and initiates the discussion on the strength and opportunities of the institution for an autonomous college in the recent future.

The coordinator of the IQAC initiates the discussion with a welcome address and presents the annual planning elaborately. He also demonstrates the online leave management system for the teaching and non-teaching staff of the college. The members of the cell sincerely discuss the agenda points and resolutions following resolutions were taken

Resolution 1:

The NAAC peer team will be invited for the 3rd cycle of assessment and accreditation as soon as the present validity of the NAAC certificate expires.

Resolution 2:

The draft of the annual planning for the session 2015-16 as proposed by the coordinator is accepted for consideration and members are requested to give their opinion in the next meeting.

Resolution 3:

The Online Leave Management System(LMS) for teaching and non-teaching staff is accepted and will be executed from the 1st March 2015.

Resolution 4:

At the end of the meeting, the chairperson thanked all members present and solicited their participation in the meeting.

With Regards



(M.K. Singha)
Coordinator, IQAC, RC

Minutes of the IQAC meeting held on 08/05/2015 at the IQAC conference room at 1.30 p.m

Members present in the meeting were

1. Mr Bhupendra Nath Sarma, Principal i/c
2. Mr. Jogendra Prasad Sharma
3. Dr. Ibrahim Ali
4. Mr. Dilip Kumar Deka
5. Mrs.Madhurima Das
6. Mr. Dinesh Lahkar
7. Dr. Hemendra Nath Sarma
8. Dr. Leena Bordoloi Baruah
9. Mr. Ramesh Ch. Narzary
10. Ms Manjushree Devi

The Chairperson welcomed all the members of the committee and started the meeting with the agenda.

1. Discussion on the new vocational course to be introduced.
2. Partner organization selected and signing of MOU.
3. Any academic matters.

Resolution 1: Discussion on the opening of the Vocational Courses at Rangia College.

The meeting discusses the topic and realizing the importance of vocational courses gives consensus for opening vocational courses in two subjects.

Resolution 2: Dr. Monoj Kr Singha, coordinator, IQAC apprised the progress of the project regarding B.Voc to submit the same to the U.G.C. He requested the members to select the courses for B.Voc and partner institutions to complete the procedure.

Resolution 3: Responding to the points raised by the coordinator members the subjects selected for vocational courses after a good discussion. The courses selected were

1. Catering Technology and Hotel Management.
2. Retail Management & IT

Resolution 4: The meeting agrees to sign MOU for the project with the following partner institutions and authorized the Principal i/c to take steps in this regards

1. Xavier Institute of Management & Information Technology, Guwahati.
2. GNRC Retail, GNRC Limited, Dispur, Guwahati.
3. Eco-tourism society of North East, Guwahati.

5. Discussion related to the B.Voc course is subject to the approval of the G.B. to be held on 01 June 2015. The principal will apprise the same to the [G.B. for approval](#).

4. With the general discussion about the academic environment appraised by the Principal, the meeting comes to an end.

With regards



(Monoj Kr Singha)
Coordinator, IQAC,
Rangia College.